

JOB SPECIFICATION	
Job Title:	DCM Operator
Salary:	To be discussed at interview
Department Name	Production
Location:	Production
Line Manager:	Production Supervisor
Date Updated	27 August 2013
PERSON SPECIFICATION (summary of the prerequisites required to carry out the role)	
<ul style="list-style-type: none"> • Have the ability to use initiative • Have good attention to detail • Have ability to listen to instructions given by Production Supervisor/Lead Tech and interpret the instruction correctly • Have ability to work within 5s environment and make suggestions for further improvements • Have a track record of implementing lean improvement ideas • Have ability to work under pressure and to strict deadlines 	
DEPARTMENT DESCRIPTION (summary of the main purpose and fundamental goals of the Department)	
To produce the parts to a high quality standard, right first time.	
ORGANISATIONAL RELATIONSHIPS (key reporting relationships, cross functional interfaces, "customers" and Authorities)	
Staff reporting to this position:	0
Key Internal Contacts:	All internal stakeholders
Key External Contacts:	Not applicable
GENERAL PURPOSE OF ROLE	
To be responsible for the productivity and quality within each die cell and responsible for performing diverse duties in the operation of high tech production equipment to ensure high production volume, product quality and equipment utilisation. Liaise and interface with Lead Technicians to ensure the production targets are met at each shift.	
MAIN RESPONSIBILITIES	EXPECTED OUTCOMES
1. Safely operate production equipment	<ul style="list-style-type: none"> • To eliminate any potential hazards within the HSE guidelines
2. Monitor process control and part quality using SPC techniques	<ul style="list-style-type: none"> • To trouble shoot and fault find problem with speed and efficiency
3. Troubleshoot the complete casting process	<ul style="list-style-type: none"> • Provide a first class service to the customers
4. Analyse and chart output for quality improvement and machine productivity improvement	<ul style="list-style-type: none"> • Achieve best targets at all times

<p>5. To carry out minor machine die and equipment maintenance</p>	<ul style="list-style-type: none"> • To ensure that machines continue to operate and reduce maintenance 'hands on' time
<p>6. Co-operate with other departments in carrying out planned maintenance, die changes and repairs to die casting cell equipment</p>	<ul style="list-style-type: none"> • Ensure that the correct dies are put onto the relevant machines in a timely and organised manner
<p>7. Carry out and record quality checks on castings as required by dimensional control plans</p>	<ul style="list-style-type: none"> • Keep the internal scrap at the minimum target of 8%
<p>8. Support the die cast/trim and other service efforts to keep a continuous flow of high quality castings through the plant and to the customer by accurately providing and reporting the significant aspects of the visual, dimensional and process information available</p>	<ul style="list-style-type: none"> • Achieve OEE targets and uptime of machines
<p>9. Ensure all standard operating procedures are completed within a timely manner and notify the Supervisor if not.</p>	<ul style="list-style-type: none"> • To ensure training and development is carried out at the appropriate level
<p>10. Carry out trouble shooting exercises for porosity checks</p>	<ul style="list-style-type: none"> • Reduce cost of quality
<p>11. Liaise with Toolroom, Maintenance and Process Teams for any faultfinding issues</p>	<ul style="list-style-type: none"> • Enable the issue to be targeted as quickly as possible in order to eliminate downtime in production
<p>12. Ensure lock out procedure is being adhered to by ALL operators and safety lock checks are in place</p>	<ul style="list-style-type: none"> • Work within HSE guidelines and eliminate potential welfare issues
<p>13. Highlight any high levels of scrap</p>	<ul style="list-style-type: none"> • Reduce cost to quality
<p>14. Ensure correct completion of the relevant paperwork</p>	<ul style="list-style-type: none"> • To include: <ul style="list-style-type: none"> ○ EP Sheets ○ Scrap Data Sheets ○ Route Tags ○ Preventative maintenance sheets
<p>15. To achieve daily output targets as given by the Supervisor</p>	<ul style="list-style-type: none"> • Achievement of OEE
<p>16. Ensure corrective use and upkeep of finishing gun</p>	<ul style="list-style-type: none"> • Provide smooth finish on parts
<p>17. Follow all packing instructions and ensure all bins are clear of debris</p>	<ul style="list-style-type: none"> • Ensure customer satisfaction

before packing	
18. Update white board on cell with production statistics	<ul style="list-style-type: none"> • Provides clear and immediate visual communication to all departments
19. To ensure that daily work sheets are correct and kept upto date	<ul style="list-style-type: none"> • Provide correct production statistics ensuring targets are being met
20. To ensure a smooth shift changeover with the free flow of information	<ul style="list-style-type: none"> • To ensure clear communication between shifts
21. To carry out any additional duties as and when required.	<ul style="list-style-type: none"> • Shows flexibility and enthusiasm
22. Ensure Health and Safety standards are in place and that appropriate training, supervision and safety checks are carried out.	<ul style="list-style-type: none"> • All employees work within a safe and friendly environment. • Observe any training needs and implement a relevant training and development plan.
23. Act as an Ambassador for CastAlum at all times.	<ul style="list-style-type: none"> • To be proud of working for the Company and be a reputable stakeholder in the business.
24. Provide appropriate assistance to the team and Company within your competence and skill	<ul style="list-style-type: none"> • Positive feedback from the team and other departments.